



BETH HAVEN CHRISTIAN SCHOOL

BETH HAVEN CHILD DEVELOPMENT CENTER

5515 Johnsontown Rd. • Louisville, KY 40272

BethHaven.com

MANDATORY VOLUNTEER/CHAPERONE BACKGROUND CHECKS

One of the most important responsibilities of a school is to keep students safe from harm while they are on campus. Therefore, it is our policy that a background check is to be completed by all volunteers that are in the building.

This form must be submitted in order to attend classroom parties, or other events, field trips, and/or to eat lunch with your child. This policy is for the protection of all our students and is recommended by the school's accreditation board.

A Confidential Background Check Form is on the back of this paper. Please complete it and return to the School Office. There is a processing fee of \$25.00 due when the form is turned in. **This form must be completed each school year.**

AOC-RU-007
Rev. 4-08
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Commonwealth of Kentucky
Court of Justice
www.courts.ky.gov
records@kycourts.net
KRS 17.160



YOUTH LEADER REQUEST

MAIL REQUESTS TO:
ADMINISTRATIVE OFFICE OF THE
COURTS RECORDS UNIT
100 MILLCREEK PARK
FRANKFORT, KENTUCKY 40601
502- 573-1682 or 800-928-6381

The process to obtain the information contained in CourtNet is as follows:

Please fill in ALL information below and return this form to the school office.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUEST BEING RETURNED UNPROCESSED. If you suspect information contained on the record is incorrect, or have questions, please contact the Records Unit at (502)-573-1682 or (800) 928-6381.

PLEASE **PRINT OR TYPE** THE INDIVIDUALS INFORMATION **CLEARLY.**

SOCIAL SECURITY NUMBER: _____ DLN: _____

NAME: _____

MAIDEN NAME (S) AND/OR ALIAS: _____

DATE OF BIRTH: _____

STREET ADDRESS/PO BOX: _____

CITY, STATE, ZIP CODE: _____

I understand that failure to accurately provide the information requested may result in my prosecution under K.R.S. 523.100. I have provided the basic information necessary to quality for record processing.